

ILWU-PMA
JOINT WALKING BOSSES & FOREMEN'S COAST
LABOR RELATIONS COMMITTEE

Foremen's Union
411 North Harbor Blvd.,
Suite 303
San Pedro, California 90731

Pacific Maritime Association
555 Market Street
Third Floor
San Francisco, California 94106

«LetterDate»

«Title» «FirstName» «LastName», #«PayrollNo»
«Street»
«City», «State» «Zip»

Dear «Title» «LastName»:

Notice to Employee/Applicant of Appointment with Medical Specialist

Pursuant to the Joint Walking Boss & Foremen's Coast Labor Relations Committee (JWB&FCLRC) Policy on ADA Compliance and Reasonable Accommodation (the Policy), the Foremen Port Labor Relations Committee (JFLRC) is requesting an opinion from its medical specialist concerning your request for reasonable accommodation. You are scheduled as follows to be seen by [_____], the designated medical specialist in this Port:

Date: «MeetingDay», «MeetingDate»
Time: «MeetingTime»
Location: [_____]

Please be on time for this appointment, and bring with you (do not fax or forward ahead of time) all documentation relevant to the accommodation you are seeking (for example, doctor's reports, test results, x-ray/MRI results). The medical specialist will, if possible within 14 days after the examination, provide the JFLRC with a written report setting forth his/her opinion as to:

1. Whether you suffer from a disabling condition that limits one or more major life activities; and
2. Your functional abilities and limitations with respect to performing the essential functions of the job.

After the JFLRC receives and reviews the findings and conclusions of the medical specialist, you may be asked to attend a further hearing with the JFLRC and/or to provide the JFLRC with additional information relevant to your request for reasonable accommodation.

JOINT FOREMEN LABOR RELATIONS COMMITTEE

«RefInitial»

cc: ILWU Local «LocalNo»
Joint Area Medical Specialist