

SAFETY SHOE CERTIFICATE REPLACEMENT REQUEST FORM

The replacement certificate will be sent by mail. It is your responsibility to have your correct address on file with PMA. If the address on this form does not match your address on file with PMA payroll, a replacement certificate will not be issued.

Step 1: Confirm your address with PMA Payroll at 1-888-PMA-1234. All certificates will be mailed to the address you have listed on your W-4 form on file with PMA.

Step 2: If your address is correct with payroll, then complete this form, and mail (or bring) to the PMA office noted below.

Step 3: A replacement certificate will be mailed in 3—4 weeks.

NAME	DATE
ADDRESS	

I agree that by completing this form and turning it into PMA, my original certificate is now invalid and is not to be used.

Signature:

Payroll / Reg #

Address your mail: C/O Safety Shoes - PMA

Northern California: 475, 14th Street, Ste. 300 Oakland, CA 94612-1936

Southern California: 1 World Trade Center, #1700, Long Beach, CA 90831

Portland: 101 SW Main Street, Suite 330 Portland OR 97204-3211

Washington: 301 West Republican Street, Seattle WA 98119-0348